



# Parking at the University of Delaware

When visiting the Resident Ensemble Players at the University of Delaware for a performance, patrons must park in the Center for the Arts parking garage. Unless you have a University of Delaware parking permit, all parking spots must be paid for through the PassPort app or a kiosk. Below are directions for both.

### **CFA Parking Garage - Kiosk**

- Have your license plate number handy as well as form of payment (credit card or validation code)
- Select the correct form of payment, either validation code or credit card



### ARE YOU PAYING WITH A VALIDATION CODE?

1.) Select Validation Code



4.) Enter in your license plate number (Just plate ID. No state info required)



2.) Enter Validation Code and hit green confirm button



3.)Wait for the code to verify



5.) Hit green confirmation button



#### ARE YOU PAYING WITH A CREDIT CARD?

1.) Select credit card



3.) Use the yellow buttons to select the amount of time you would like to purchase



## 2.) Enter in your lincense plate number



4.) Insert you credit card to purchase, and follow the on-screen prompts



#### **CFA PARKING GARAGE - PASSPORT APP**

- Make sure to download the app at www.passportparking.com
- Have your license plate number handy as well as form of payment (credit card or validation code)
  - 1.) Open the app and start a new session



2.) Enter in the parking zone number. The CFA Garage number is 1663

|       | 1000                |   |
|-------|---------------------|---|
|       | 1003                | 0 |
| 7000  |                     |   |
| 20116 |                     |   |
|       | Search for Zone 166 | 3 |
|       |                     |   |

3.) Select a vehicle.

If this is your first time using the app, you will need to enter your vehicle information. Passport will save vehicle information for future sessions.

| Select Vehicle  | Add Vehicle Literas Plate State or Province Delaware (DE) US |
|-----------------|--|
| Vehicles<br>NEW | Nickname<br>Save Vehicle<br>Done                             |
|                 | q w e r t y u i o p  |
|                 | asdfghjkl<br>☆zxcvbnm⊗                                       |
|                 | 123 space return   |

4.) Select the amount of time you want to purchase.

Click continue button and proceed to checkout.

|            | Lot 14C CFA Gara               | ige           | 1    |
|------------|--------------------------------|---------------|------|
|            | 1663 🕚                         |               | 1    |
|            | Vehicle                        |               |      |
|            | REP                            |               | 1    |
|            | Park for 1 hr uni<br>4:38 PN   | a<br><b>A</b> |      |
| uick Times |                                |               | -1   |
| 48 hours   | 24 hr                          | 4 hr          |      |
| 494        | \$3.00 \$2.0<br>Continue \$3.0 | м сри         |      |
|            |                                |               |      |
|            | additional fees may ap         | iply.         | - 81 |

5.)•If paying with a card, enter your information and follow prompts through checkout

• If using a validation code, select Redeem button. Enter your validation code and follow prompts through check out cart.

| Payment processed             | by Passport         |
|-------------------------------|---------------------|
| Funding Source                | VISA *Debit Card >  |
| Do you have a validation code | Redeem              |
| TOTAL                         | \$3.25              |
| Convenience Fee               | \$0.25              |
| Parking Fee                   | \$3.00              |
| PAYMENT                       |                     |
| End Time                      | TUE, FEB 6, 4:38 PM |
| Vehicle                       | (DE) PC1234         |
| Zone Number                   | 1663                |
| Zone Name                     | Lot 14C CFA Garage  |
|                               |                     |